



## **UNITED STATES CANOE ASSOCIATION NATIONALS BID APPLICATION**

**for**

**\*National Marathon Canoe and Kayak Championships**

**\*National Canoe and Kayak Youth Sprint Championships**

**\*\*National Canoe and Kayak Youth Marathon Championships**

**\*\*National Canoe and Kayak Adult Sprint Championships**

**\*\*National Canoe and Kayak Orienteering Championships**

**\* Required National Championships    \*\* Optional Championships that can be offered.**

Bid submissions are due NLT December 1<sup>st</sup>, twenty months prior to the event.

Multi-Year bid submissions are welcome.

# BID APPLICATION TO HOST THE USCA NATIONAL MARATHON, SPRINT, AND ORIENTEERING CANOE AND KAYAK CHAMPIONSHIPS

For the year(s) of: \_\_\_\_\_ Date of Application \_\_\_\_\_

*(The dates for the USCA Marathon Nationals are approved by the USCA Delegates during the annual meeting two years prior to the event. Nationals are generally held in month of August, with the Youth Sprints on Thursday and the Marathon events held Friday – Sunday. The event sponsor has the option of also offering Youth Marathon (Thursday), Adult Sprints and Orienteering events (Tuesday and/or Wednesday.)*

**List the date these championship events will be offered on the blank below.**

Adult Sprints (Optional) \_\_\_\_\_

Orienteering (Optional) \_\_\_\_\_

Youth Sprints, Adult/Youth sprints \_\_\_\_\_

Youth Marathon (Optional) \_\_\_\_\_

Marathon \_\_\_\_\_

Race Sponsor: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

River/Lake \_\_\_\_\_

### Anticipated Fees:

Marathon 1<sup>st</sup> race \_\_\_\_\_ Extra \_\_\_\_\_ Youth fees: \_\_\_\_\_ Junior fees: \_\_\_\_\_  
(Typically youth fees are much less than adult); Marathon races for ages 15-17 - one half the adult fee)

Youth Sprints 1<sup>st</sup> race \_\_\_\_\_ Extra \_\_\_\_\_ Adult in Adult/Youth sprints 1<sup>st</sup> race \_\_\_\_\_ Extra \_\_\_\_\_

Youth in Adult/Youth Sprints \_\_\_\_\_ Extra \_\_\_\_\_ Youth Marathon \_\_\_\_\_

**Optional events:** Orienteering Adult fee \_\_\_\_\_ Youth fee \_\_\_\_\_ Adult Sprints - Adult 1<sup>st</sup> race \_\_\_\_\_

Extra \_\_\_\_\_ Youth fees \_\_\_\_\_

1. We, (Race Sponsor) have conducted races for \_\_\_\_\_ years on this course.
2. We agree to run all of the USCA championship classes identified in the current Competition Rules.
3. The proposed racecourse will meet the site selection criteria for a USCA Marathon race.
  - a. Mass start: Accommodates \_\_\_\_\_ canoes or kayaks.
  - b. Portages: \_\_\_\_\_ necessary portages of \_\_\_\_\_ feet in length.
  - c. Length: miles total \_\_\_\_\_, upstream \_\_\_\_\_, downstream \_\_\_\_\_, Approx. time \_\_\_\_\_
  - d. Lodging: camp sites \_\_\_\_\_ motel/hotel rooms \_\_\_\_\_ within \_\_\_\_\_ miles of start/finish.
  - e. Port-o-lets or other toilet facilities: race start; \_\_\_\_\_ race finish \_\_\_\_\_ sprints \_\_\_\_\_
  - f. Parking spaces: race start, \_\_\_\_\_ race finish \_\_\_\_\_ sprints \_\_\_\_\_
  - g. Shuttle requirements/arrangements: \_\_\_\_\_

h. Ease of Put-in and Take-out: Explain \_\_\_\_\_

4. By submitting this bid, the race sponsor agrees to the following USCA requirements.

a. Hold the following Canoe and Kayak Championship races:

- Tuesday – Adult Sprints (Optional)
- Wednesday – Orienteering (Optional)
- Thursday – Youth and Adult/Youth Sprints (Required) and Youth Marathon (Optional).
- Friday, Saturday, Sunday – National Marathon Championships (Required).

b. Provide complete race information to the USCA Nationals Coordinator/USCA President no later than March 15 to be placed in Canoe News and on the Website by April 1. Nationals Coordinator will contact you after the Annual Meeting to confirm events and days they are to be offered.

c. Coordinate with the USCA Webmaster and Social Media Coordinators to create an online presence (internet and/or social media) for the event as early as possible. Early posts/updates should focus on generating interest and increased participation at Nationals. No later than June 1<sup>st</sup>, post complete race information, including the ability to electronically download entry forms shall be posted. The ability for participants to electronically register for the event is desired.

d. Send approved (by the Nationals Coordinator) race flyer with entry forms to all current and previous years USCA members by June 1 or earlier. The USCA Membership Chairman will provide gummed labels at no charge, if requested. Or, database as specified for email or mail it yourself.

e. Arrange for an indoor meeting place for 30-40 people on Friday evening for the USCA semiannual meeting. Prior to the meeting, arrange for a family friendly dinner for paddlers and their families and members of the community to attend. A fee is usually charged.

f. Provide race packets of information to all competitors

g. Provide an optional course orientation cruise on Wednesday or Thursday with USCA assistance for local citizenry and USCA members and families.

h. Provide arrangements for First Aid and Communications at start and finish and along the racecourse, plus safety and sweep boats. This also applies to the Sprint events. Please explain:

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i. Provide an impoundment area near the finish line for winning boats

j. Provide a Technical Inspection (Jigging) area during pre-race week and at race finish.

k. Insurance: All USCA sanctioned races must be insured. The USCA requires proof of insurance from that insurance company, and the limits must be "per occurrence" of at least \$1 million general liability, 1 million legal liability, \$300K damage, \$5K medical :expenses, \$1 million personal injury, \$1 million COMP/OP AGG, \$1 million hired automobile, \$2 million excess liability, \$5K athletic participant AD&D, \$25K athletic accident excluding medical. The proof of insurance must be provided to the USCA President and must list the USCA, its Officers and Delegates as 'Additional Insured.'

l. Does the Host organization or the areas used by the Host organization require special insurance for vendors during the week of the USCA Nationals event? YES \_\_\_or NO\_\_\_. If yes, the host must provide proof of general liability insurance from all vendors to the USCA President. The proof of insurance shall list the USCA, its Officers and Delegates

as 'Additional Insured

- m. Award the USCA Championship medals as directed by the USCA National Awards Committee. Purchase shall be from the USCA.
  - n. Send complete race results for marathon, adult sprints, orienteering, and youth sprints to the *Canoe News* Editor by September 1. (**Important:** Race results are not to be posted on the website or published until approved by the USCA Nationals Coordinator or another designated USCA member.)
  - o. Rebate to the USCA for Marathon Championship participants only: \$5.00 per adult and \$1.00 per junior 15-17 years old\* (check made payable to USCA and sent to the USCA Treasurer.) Send a list of marathon participants to the Executive Director or Nationals Coordinator for verification. (A participant is counted only one time no matter how many marathon events a racer enters.) Rebate due no later than 4 weeks after last day of races. \*Junior age as of January 1 of the current year.
  - p. Submit a complete, **detailed** financial report to the USCA Nationals Coordinator and USCA President within four (4) weeks of the last day of races.
  - q. For multi-year bids, the USCA Executive board shall have the opportunity to evaluate the first-year event and make change recommendations for subsequent events. If the host is unable/unwilling to make these changes, bid award for subsequent years may be rescinded.
  - r. For multi-year bids, the host has the option of asking for event price changes based upon financial results of the first-year event. Any price changes must be approved by the USCA Executive Board.
5. If your state requires canoe/kayak registration, will there be a waiver, exemption or reciprocity for out-of- state canoes/kayaks? Identify your state requirements and the waiver that will be available. (It is necessary to have waiver from five days prior to sprints through the last day of Marathon Championships.
6. It is recognized that all television rights of the race are solely those of the USCA (R). NO PERSON OR ORGANIZATION MAY USE THE NAME OR EMBLEM OF THE ASSOCIATION IN ADVERTISING, SOLICITING GOODS OR SERVICES, OR PROMOTING WITHOUT THE CONSENT OF THE USCA DELEGATES according to the USCA BY-LAWS, REGISTRATION, TRADEMARK AND COPYRIGHT LAWS. For further information contact the USCA President.

## RACECOURSE DESCRIPTION AND AGREEMENT

***On separate sheet(s) of paper, please give a brief description of the racecourse. Include the following information:***

1. Provide a map of the racecourse showing the:
  - a. Start and Finish lines.
  - b. Portages, if any.
  - c. Rapids, if any.
  - d. List any possible hazards or unusual condition on the course.
  - e. Mileage of the course.
  - f. Spectator viewing site.
  - g. Arrows showing racecourse on a topographic map.
  - h. Provide info on water depth, anticipated at race date, and info in regard to current. Also, Put-in & Take-out.
2. Include the number and location of campsites, hotels, and motels.
3. Provide the address for the start line location and any additional directions needed to get there.
4. Provide the address for the finish line location and any additional directions needed to get there.
5. Who will provide the timing and written results for this event?

RACE SPONSOR: Organization: \_\_\_\_\_

RACE CHAIRMAN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: (\_\_\_\_) \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

SIGNATURE OF AUTHORIZED RACE SPONSOR: \_\_\_\_\_ Date \_\_\_\_\_  
**(Signature signifies that all USCA requirements and guidelines will be fulfilled.)**

IMPORTANT: Please send the original copy of this application to the USCA Nationals Coordinator via mail, keeping a copy for your records. Also send copies to USCA President, Nationals Coordinator and Competition Chairman by email.

USCA Nationals Coordinator  
TERESA STOUT  
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USCA Webmaster/Social Media Coordinator

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**PETITION TO SELECT A SITE FOR THE USCA NATIONAL MARATHON**

**CHAMPIONSHIPS FOR THE YEAR(s) OF \_\_\_\_\_**

**Bids should be made one year at a time. However, we do encourage race bidders to reapply again.**

We, the undersigned current **USCA** members, have either raced on, or are familiar with

\_\_\_\_\_ between \_\_\_\_\_  
(river or lake) (start)

and \_\_\_\_\_,  
(finish) (state)

and believe it meets the criteria of the USCA to hold the \_\_\_\_\_ (years)

USCA National Marathon Championship Canoe and Kayak races.

SIGNATURES: Include address and telephone numbers.

(Email messages showing a member accepts this course as meeting the USCA criteria can be used as "signatures": Email addresses will be verified.)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

***Note: This signed petition must accompany the host application when it is submitted to the USCA Nationals Coordinator.***